



Winter 2020-21 Player Registration Information

Team Staff Registration

Team staff were carried forward from last season for returning teams. Returning and new Team Staff (currently set in 2020-21 team pages) will be sent (initial wave by email on or about Sep 9) their log in credentials and their key code for player registration. Teams can set up six team staff who will get team staff notices and be able to access rosters and cards and call ups, etc. New team staff login info will be sent out in tranches thereafter as new staff are added. (This is a manual process so email admin@vmslsoccer.com if you have not received your log in info with 72 hours of registering as a team staff.)

To add/remove/edit team staff members, log in and go to your team page and click the edit icon (pencil) in the Team box in the top left to go to the Team Detail Maintenance page. Scroll down to the team staff section. To remove someone, use the drop down and go to the top of the drop down list and change to "none assigned". To change a team staff, use the drop down and select the new name from the drop down. If the team staff has not been registered yet, first use the "Add" button and then come back and select them from the drop down. Only use the "Edit" button to update for instance contact info for the team staff currently shown.

Note: for any team that registers an underage player (U18) or uses youth players on permit, every team staff member must provide the VMSL with a Criminal Record Check (every 3 years). The VMSL will not activate underage player registrations or approve youth permits until these are in place.

Note: team staff who are also players (on the same or a different team) should register as a player using their staff log in. (If you do not do this, you can request your player and staff accounts be merged by emailing admin@vmslsoccer.com)

Player Registration

In order to facilitate the processing of roughly 4000 players on top of 150 teams and 900 team staff ... team staff need to please socialize this information with all players and be the first line of support for your players. The second line of support should be the VMSL FAQ's on the web site. If these avenues are exhausted without a resolution, please contact VMSL Administration at admin@vmslsoccer.com

Individual player registrations will begin Sep 10. An email will be sent to all coaches and managers when player registration opens and this email will include **your team key code** and instructions to share with the players you want to register. Also, all players (registered in 2019-20) will get a login credentials reminder to access their profile on vmslsoccer.com and register using the key code you give them.

Returning players MUST use their existing login credentials.



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Returning players with an approved headshot that successfully register and pay by credit card are immediately approved for play without administrator intervention, even if switching teams between seasons.

For NEW Players, these are the requirements

1. Player has a completed the photo / head shot / selfie, properly cropped and uploaded to their VMSL profile
2. Registration payment has been made
3. **NEW PLAYER REGISTRATIONS must be submitted by 1 or more Team Staff** via email
 - a. **EMAIL MUST HAVE A SUBJECT LINE including; TEAM, DIVISION, PLAYERS LAST NAME**
 - i. Include both names if duplicate surnames on your team
 - b. **This single EMAIL MUST CONTAIN ALL DOCUMENTS for that player;**
 - i. **FULL Registration form, signed** by the player in ink
(no digital signatures allowed)
 - ii. A copy of their **PHOTO ID** that has a signature on it (e.g. Driver's License, SIGNED Passport)
 - iii. Submit only **1 player per email**

(Due to time restrictions, the VMSL cannot be pulling multiple emails together and investigating players that have not satisfied the registration requirements. Therefore we now require the assistance Team Staff to run interference and gather, verify and submit all new player registrations, on newt players' behalf).

4. If the player is a minor (born 2003 or more recently), a copy of the Parental Liability form;
<https://vmslsoccer.com/upload/doc/Parental-Liability-Acknowledgement.pdf>

Sep 10 to Sep 20 – Regular player registration period

- League will process in time for season opening all complete registrations received in full and paid by Sep 20 (i.e., new players and etransfer payments)

Sep 21 – 27 – Late registrations on a best efforts basis

Sep 28 onward – Ongoing player additions

- Registrations of players new to the VMSL should be completed at least 72 hours prior to game that player is hoping to play in
- Registrations of returning players by etransfer should be initiated at least 48 hours prior to game that player is hoping to play in

Player Registration Fees

- \$40 Returning player with existing VMSL login ID and previously completed registration*
- \$50 New player without a pre-existing VMSL login ID and previously completed registration

To register go to www.vmslsoccer.com and LOG IN TO YOUR EXISTING PROFILE unless brand new to the league. Then click on "Register" and then "Player registration". Fill out the online form allowing the page



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to refresh when you make choices in the drop down menus. Please make sure all your contact info is correct and that you have included at least team contacts in your entry form.

* Note – players who use a valid VMSL login but did not play in 2019-20 (and are thus not recognized for the \$40 rate by the system) will need to pay \$50 initially to register and will be refunded \$10 by emailing admin@vmslsoccer.com

Payment Options:

- Credit Card (Visa & Mastercard) online (PREFERRED. AUTOMATIC/IMMEDIATE)
- Team to Pay (manager will pay by credit card or etransfer)
- Etransfer to payments@vmslsoccer.com (Manual processing required. Not Immediate.)

If you choose the etransfer option please ensure that you include your name, team name and division in the payment notes or email this information to admin@vmslsoccer.com and note the date of your e-transfer.

Any player registering for the VMSL who is U18 (born in 2003 or later) needs to file a parental liability acknowledgement form with the VMSL (regardless of whether they played in the VMSL last year and already filed one last season.)

Note: Player registration requires players to agree to the BC Soccer Waiver and Code of Conduct and that they are aware of the PTC and ITC rules, etc. This has been expanded this year to require players to agree that they are aware of BC Soccer Rule 5B prohibiting the remuneration of amateur players.

Headshots

- Once a player is accepted into the league, their headshot is locked and only the league can update it.
- In the rush of the season, the VMSL sometimes approves headshots to get players playing with the intention to replace them. Last summer the VMSL deleted a number of unacceptable headshots that had persisted and will be reviewing all headshots again this summer. When a headshot is deleted, the player automatically comes off the roster and ID Card deck (and an exclamation mark is placed on their name on the team page) until a new headshot is uploaded by the administrator. It is the responsibility of players and managers to ensure that they are on their roster and ID Card deck and that the administrator has an acceptable and adequately cropped headshot to upload.
- To submit a replacement or cropped headshot, email it to admin@vmslsoccer.com with your name, team and division.



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